

Top Skills

Commercial

General Corporate Counsel

Contractual Agreements

Senior Corporate Counsel at Smartsheet

Summary

Experienced Senior Lawyer with a proven track record in delivering strategic legal counsel to drive business success. With over 10 years in diverse industries, I have experience in complex contract negotiation, contentious employment law, M&A and dispute resolution.

Adept at navigating complex legal landscapes, I work collaboratively with cross-functional teams to mitigate risks and support corporate objectives. I am passionate about providing proactive legal solutions that protect and enhance organisational value.

I am an admitted attorney in New York and qualified Solicitor in England and Wales.

Experience

Smartsheet

Senior Corporate Counsel

December 2021 - Present (2 years 9 months)

London, England, United Kingdom

As Senior Corporate Counsel I am responsible for legal matters within the EMEA region, ensuring compliance with applicable laws and regulations, and mitigating legal risks.

My key responsibilities are:

- Providing legal advice and support within the EMEA region on a wide range of matters, including contracts, regulatory compliance, litigation, employment and corporate governance.

- Reviewing, drafting and negotiate various agreements such as service agreements and lease agreements.

- Collaborating with internal stakeholders to identify and address legal issues and risks proactively.
- Managing and overseeing litigation matters, including working with external counsel when necessary.
- Developing and conducting legal training programs for employees to enhance compliance awareness and understanding ie Modern Slavery.
- Participating in cross-functional initiatives and projects as legal advisor and advocating for legal compliance and best practices

ServerChoice

Legal Counsel

May 2018 - November 2021 (3 years 7 months)

Stevenage, United Kingdom

Sole counsel for a group of companies with responsibility of:

- Setting up of legal function within the business, standardising of standard terms and setting scope of services for legal services;
- Reviewing, drafting, negotiating and advising on a variety of contract documents including customer contracts in both public (G Cloud contracts) and private sector, supplier and service agreements, statements of work, non-disclosure agreements and data processing agreements;
- Coordinating all activities leading to the proactive resolution of business, legal and administrative issues relating to assigned contracts;
- Dealing effectively with any customer queries relating to contract documents or consumer legislation;
- Providing guidance and advice on data protection matters (including GDPR) with legal responsibility for ensuring compliance with existing and future data protection laws. Supporting GDPR implementation, including researching and advising on changes required to existing systems, internal and external policies and contracts;

- Providing pragmatic, hands-on day to day legal advice on a broad range of commercial legal issues and ensure appropriate actions are put in place where needed;
- Creating and maintaining standard template documents and legal processes as necessary;
- General corporate and secretarial matters of the business:
- Assisting with the development and implementation of education and training programs on topics where staff should be aware of the legal background or context; and
- Instructing and managing external legal advisors.

Bulletproof (Cyber Security)

Legal Counsel

May 2018 - November 2021 (3 years 7 months)

Stevenage, England, United Kingdom

Impellam Group

Lawyer

August 2014 - April 2018 (3 years 9 months)

Luton, United Kingdom

Provided pro-active legal service to the business, predominantly focusing on reviewing commercial contracts, including public sector contracts and flow downs. Providing feedback on legal terms and conditions:

- Analysed legal/commercial risk, developing supplier contracts to support delivery of commitments to clients
- Drafted and reviewed any other contracts that the business may require including hardware, software, employment, non-disclosure agreements etc
- Responded to a wide variety of legal queries, from all parts of the business, giving clear, consistent and practical advice on contract interpretation
- Defended and instigated claims involving clients, suppliers and workers, instructing external counsel where appropriate

- Provided advice on employment matters including disciplinary, TUPE, drafting of ET3 forms, attending PHR's and Tribunal hearings with Counsel.
- Managed group data protection from responding to subject access and freedom of information requests ensuring group compliance.

Education

Central Law Training - Barbri

New York State bar · (2012 - 2013)

BPP Law School

Legal Practice Course, Distinction · (2009 - 2011)

University of London

Masters in Corporate and Commercial Law (LLM), Merit · (2006 - 2007)

University of Westminster

LLB Law, 2:1 (Hons) · (2003 - 2006)