

Top Skills

Risk Management
Zarządzanie w sytuacjach kryzysowych
Compliance

Languages

angielski (Professional Working)
niemiecki (Elementary)
polski (Native or Bilingual)

Certifications

Security Products Associate Certified
Security Sentinel
Approved AML Compliance Officer (AMLCO)
Certified Internal Investigation Officer (CIIO)
CERTYFIKOWANY COMPLIANCE OFICER

Group Risk & Compliance Manager w Allegro.pl || Risk Management | Compliance | BCM | Insurance | Security

Summary

Highly motivated, goal-oriented security professional with deep knowledge of risk and compliance procedures.

Decision-maker with managerial experience, skilled in implementing new ideas; especially in implementing and auditing IT systems and procedures for compliance with ISO and ISACA standards.

More than 12 years in the IT sector.

Proven experience in project management with a track record of successfully managing small to large projects from start to finish, meeting timelines and exceeding expectations.

Creative, resourceful and flexible; able to adapt to changing priorities, and maintain a positive attitude and strong work ethic.

Strong leadership skills; able to prioritise, make sound decisions quickly while maintaining focus on the bottom line and delegating tasks effectively to ensure timely project completion within a team environment.

Confident public speaker, able to establish rapport with audiences and to convey information with clarity and enthusiasm.

Specialities:

IT Service Management,
ITIL process management,
Information security management,
Team building and managing,
IT processes auditing
Enterprise Risk Management
Compliance
Business Continuity Management
Insurance

Experience

Allegro

14 years 4 months

Group Risk & Compliance Manager

January 2023 - Present (1 year 8 months)

Poznań, Woj. Wielkopolskie, Polska

Risk & Compliance Manager

November 2020 - January 2023 (2 years 3 months)

Poznań, Woj. Wielkopolskie, Polska

- Design, implement and lead a global risk management strategy for the organization
- Horizon scan to increase awareness of risks affecting the business
- Ensure compliance with regulatory obligations while taking a commercial and practical approach to risk-based challenges and offer appropriate solutions
- Develop, lead and motivate the Risk and Compliance team to maximise effectiveness
- Ensure senior management remain informed of regulatory, legislative and best practice changes and their obligations under these changes and how they impact the Group
- Provide regular reports to boards and other relevant bodies detailing any current issues or information as required
- Manage insurance purchase, operational, reporting and notifications
- Manage the successful delivery of compliance projects ensuring technical excellence and a practical/business driven approach.
- Developed, implemented and maintain business resilience program,
- Developed function-based business continuity plans, impact assessments, IT platform, systems, tools and templates to support managers to identify, maintain, update and validate business impact analysis.
- Designed business continuity scenario, testing and exercising programs.
- Develop and evolve approach and tools for business continuity management working proactively with the business.
- Provide guidance, training and coaching for managers and staff on all aspects of business continuity management.
- Prepare routine reports on business continuity performance.
- Oversee business continuity and resiliency management initiatives consistent with goals and objectives under the direction of the CSO.

Risk Officer

January 2018 - November 2020 (2 years 11 months)

Poznań, woj. wielkopolskie, Polska

Responsible for;

- Managing the risk to the organisation, its employees, customers, reputation, assets and interests of stakeholders
- Planning, designing and implementing an overall risk management process for the organisation
- Risk assessment,
- Risk evaluation
- Establishing the organisation's 'risk appetite
- Establishing Risk Management policies and procedures
- Providing support, education and training to staff to build risk awareness

Areas;

- Business Continuity Management
- Enterprise Risk Management
- Information and Security Risk
- Regulatory and operational risk
- Technology risk

Generally; Identifying risks, assessing them, mitigating risks, finding risk mitigation solutions, creating plans, conducting cost-benefits analyses, and implementing programs for loss control, work with team managers to implement the mitigation solutions.

Senior Marketplace IT Compliance Specialist

March 2014 - January 2018 (3 years 11 months)

Greater Poland District, Poznan County, Poland

Responsibility for Information Security, Data Privacy, IT Governance, Risk and Compliance in CEE.

Responsibility for compliance with Divisional Policies and procedures.

Developing IT Governance program in Naspers Group based on CobiT controls.

Describing, establishing and supporting risk management process & IT Compliance activities in CEE. Responsibility for driving and leading ITGC reviews in CEE.

Reporting IT Compliance data and metrics for projects, tasks and process improvements.

IT Compliance Specialist in IT Governance Center

January 2013 - March 2014 (1 year 3 months)

Responsible for IT Governance program in MiH Allegro Group in EMEA region based on CobiT controls.

Responsible for Information Security, Data Privacy, IT Governance, Risk and Compliance in EMEA region

Describing, establishing and supporting risk management process & IT Compliance activities in EMEA region

Responsible for leading internal audit and ITGC reviews in EMEA region.

Conduct internal audits of IT processes with comply to audit plan.

Conduct internal audits to check if the organization is in compliance with PCI DSS, ISO/IEC 27001: 2005, ISO/IEC 20000, and CobIT requirements.

Analyze and report effectiveness of control mechanism.

Prepare recommendation to improve IT processes.

Review and assist in improving the efficiency of audit procedures.

Liaise with external auditors and implement strategies for improvements.

Performing work using standard methodologies, processes and tools to ensure IT Compliance.

Establishing project tasks and timelines in IT Compliance.

Capturing and report on IT Compliance data and metrics for assigned project tasks and identify potential process improvements.

Establishing and maintaining relationships with all IT departments across EMEA region.

IT Support Team Specialist

May 2010 - January 2013 (2 years 9 months)

Responsible for IT security awareness training to employees.

Taking part in internal and external IT audits.

Responsible for the area of access management during audits.

Prepare and carry out new instructions, procedures to improve access management.

Project manager implementation of Microsoft System Center Configuration Manager.

Achievements:

I implemented and maintained with success User Access Management process.

I implemented and maintained with success Access Review.

Talex S.A.

System Engineer

August 2006 - February 2010 (3 years 7 months)

- Implement and service technology
- Provide system engineering and operations for customer systems.
- Validate system elements and requirements.
- Identify technical risk and develop mitigation strategies.
- Provide conceptual design and test cycles appropriate to a chosen technical solution.
- Help business units identify technology solutions to improve business processes.

Education

Politechnika Poznańska / Poznan University of Technology

Inżynier (Inż.), Robotics & Automation Technology · (2013 - 2017)