

Senior Financial Statements Analyst at Citi

## Experience

Senior Financial Statements Analyst

May 2020 - Present (4 years 4 months)

Warsaw, Mazowieckie, Poland

Review (and some preparation) of financial statements for companies and trusts in a variety of jurisdictions

Ensuring accuracy of financial statements and providing constructive feedback to the

preparers of the financial statements

Performing control function in the process

Preparation and review of tailored investments reports

Investigating and resolving complicated reporting issues

Managing reporting deadlines

Liaison with external auditors

Contribute to the department's development of best practices

Build and maintain relationship with business partners across the globe

Identifying inefficiencies, risks and control gaps in the process and developing and

implementing changes to eliminate them

## Saleskings

Financial Analyst

July 2019 - May 2020 (11 months)

Lodz, Lodz District, Poland

Analysis of financial data and market situation in terms of investments in green energy

Preparation of financial models to predict economic conditions in the future for the green energy industry

Preparation pro forma cash flow models and developing models and analyses for various structures

Analysis of the possibilities of financing investment initiatives from external, national and international sources and applying for EU funds

## Barry Callebaut Group

### Financial Analyst

July 2019 - November 2019 (5 months)

Lodz, Lodz District, Poland

Reporting and analyzing all sustainable inputs and outputs particular regions sales organizations/plants, based on purchasing and sales data

Managing the online portals in scope of reporting purchased and sold volumes, monitoring completeness and quality control

Prepare the monthly forecast and analysis of credits for risk management purposes

Close cooperation with various department (such QA, Purchasing, Sales, Customer service, Production, Master data)

Active participation in external sustainability audits conducted in order to obtain, extend or renew certificates

## Marsh & McLennan Companies

### Senior Analyst

March 2018 - November 2018 (9 months)

Warsaw, Masovian District, Poland

Leading of accounting process, ensuring all month-end, quarterly, yearly tasks deliverables are met and reporting results to financial directors of regions

Review, approve, and prepare requests (JE's, reconciliation etc) within GL team and assisting auditors to meet audit requirements and SOX testing

Conducting monthly and ad hoc analysis related to P&L and BS basing on actuals, forecast and budget (variance analysis)

Being responsible for successful migration and quality improvement of migrated processes

## Lumileds

### Financial Controller/Bridge Head in Record to Report Department

June 2017 - 2018 (1 year)

Lodz District, Pabianice County, Poland

Leading of accounting process, ensuring all month-end, quarterly, yearly tasks deliverables are met and reporting results to financial directors of regions

Review, approve, and prepare requests (JE's, reconciliation etc) within GL team and assisting auditors to meet audit requirements and SOX testing

Conducting monthly and ad hoc analysis related to P&L and BS basing on actuals, forecast and budget (variance analysis)

Being responsible for successful migration and quality improvement of migrated processes

### Infosys

Coordinator and Accounting Operation's Expert in Record to Report Department

August 2016 - May 2017 (10 months)

Lodz, Lodz District, Poland

Coordinating RTR process (leading team of 4 accountants), working closely with Accounting Managers, ensuring timeline's and accuracy

Conducting monthly and ad hoc analysis related to P&L and BS basing on actuals, forecast and budget (variance analysis)

Solving problems, recognizing continuous improvement areas, monitoring reconciliation of accounts and internal control

## Hewlett Packard Enterprise

Accounting Operation's Specialist, Subject Matter Expert Role in  
General Ledger Department

October 2014 - July 2016 (1 year 10 months)

Lodz, Lodz District, Poland

Coordinating and completing RTR processes and supporting team with  
accounting knowledge

Supervising transition of GL and AP processes and implementing  
improvements

Implementing, performing and monitoring Internal Controls, accounts  
reconciliation within GL area

## Infosys

2 years

Senior Internal Auditor in Internal Audit Service Department January  
2013 - December 2013 (1 year)

Lodz, Lodz District, Poland

Review and monitoring of quality of Internal Controls in accordance with  
requirements of internal control and SOx

Identifying and assessing risks, reporting, monitoring results of internal  
controls within client organization

Supporting operational teams, coordinating of external audit, monthly  
internal control assessment

Senior Business Analyst in Controlling Service Department January  
2012 - December 2012 (1 year)

Lodz, Lodz District, Poland

Being responsible for successful migration and quality improvement of internal control from Client entities to BPO Lodz

Performing and reporting to managers of departments Internal controls in area of financial accounting, databases (purchasing, sales, materials)

### Procter & Gamble

Fixed Asset Assistance in Finance Department

September 2011 - December 2011 (4 months)

Lodz, Lodz District, Poland

Comprehensive responsibility for all activities related to fixed assets such as JE, reconciliation, reporting PPE and maintaining of FA database

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## Education

Academy of Social Science (Społeczna Akademia Nauk)

Bachelor's Degree, Finances and Accountancy · (2008 - 2011)

Stowarzyszenie Księgowych w Polsce

Second degree of Accountancy - Accounting Specialist · (2013 - 2013)

I Kazimierz Wielki Comprehensive Secondary School

High School, Math's and IT · (2004 - 2007)