# Główne umiejętności Alternative Dispute Resolution Attention to Detail Legal Counseling

# Languages

Polish (Native or Bilingual) English (Professional Working) Radca prawny • Wspólnik w Next: Kancelaria Radców Prawnych Kucharska, Kutkiewicz-Grzonkowska sp. j. • Prawo spółek • Prawo gospodarcze • Prawo umów

Wroclaw Metropolitan Area

# Podsumowanie

I am an attorney-at-law who has completed the judge training; I have over 10 years of experience in corporate law. In this time, I successfully incorporated several hundred companies, as well as restructured and liquidated several dozen.

Since 2010 I provide comprehensive legal advisory services for enterprises of various industries (incl. construction, furniture, transport, railway, real property rental, as well as baking and confectionery), from start-ups to companies with longstanding experience. I specialise in corporate, commercial and civil law.

I support clients in business negotiations, prepare and review agreements, conduct court proceedings in commercial and labour law cases. I monitor amendments in legislation on an ongoing basis and adapt internal regulations of companies to the changing legal environment.

I am business-oriented, which is why I offer my clients such solutions as are practical and consistent with the law. In each case, I try to read into the clients' situation in detail and learn about the specific nature of the market they operate on, so that they can make an informed business decision and have ensured legal certainty.

## Skills:

Corporate incorporation - Corporate transformation and restructuring - Corporate liquidation - Legal support for corporate acquisition or divestment - Negotiations - Preparation and reviewing of agreements - Preparation and reviewing of managerial contracts - Legal support for corporate bodies - Legal support for transactions on the real property market - Court proceedings in commercial, civil and labour law cases - Succession advisory - Establishment of family foundations - Building and maintenance of customer relationships -

Management of legal projects - Independent work and teamwork - Analytical thinking - Accuracy and conscientiousness at work

# Doświadczenie

Next: Kancelaria Radców Prawnych Kucharska, Kutkiewicz-Grzonkowska sp. j.
Attorney At Law / Legal Counsel
marzec 2012 - Present (12 lat 5 mies.)
Wrocław

- Providing ongoing comprehensive services for companies of various industries like construction, furniture, transport, railway, real property rental, bakery and confectionery as well e-cigarettes. The ongoing legal services include: preparing rules and regulations, resolutions, minutes and other internal corporate acts; drafting managerial contracts, loan agreements and other agreements between shareholders or board members and the companies themselves; providing internal legal consultations in civil, commercial and labour law, designing optimum solutions for ongoing operations; preparing replies in correspondence of client companies with customers and business partners; supporting complaints procedures; preparing and analysing various sorts of agreements concluded by the client companies; participating in negotiations with the counterparties of the client companies; conducting court proceedings in commercial, National Court Register (KRS) and labour law cases; supervising proceedings and cooperating with notaries, accountants and tax advisors participating in a given proceeding;
- Preparing legal documentation, supervising proceedings, cooperation with notaries, accountants and tax advisors participating in proceedings such as: company formation, corporate transformation and restructuring, corporate liquidation, corporate mergers, foundations (inc. family foundations) formation, acquiring and divesting companies or organised parts thereof;
- Establishing and providing ongoing legal services to companies with foreign shares;
- Preparing succession plans and providing legal support in the implementation of succession plans.

Wealth Management Group sp. z o.o. Attorney At Law / Head of Legal

#### marzec 2010 - sierpień 2012 (2 lata 6 mies.)

Wrocław, woj. dolnośląskie, Polska

- Substantively supervising and coordinating the legal department
- Preparing succession plans and providing legal support in the implementation of succession plans, including: preparing legal documentation necessary to restructure the legal form of the company, preparing legal documentation necessary for sale, donation or in-kind contributions to a company, preparing legal documentation necessary to amend articles of association as regards inheritance, preparing the legal documentation necessary for incorporating new companies, preparing draft last wills and testaments of corporate owners and members of their families, supervising the aforementioned procedures and cooperating with notaries, accountants and tax advisors participating in these types of procedures
- Providing corporate service and ongoing support for and of corporate bodies
- Preparing pleadings and representing clients in court proceedings in commercial cases.

# Regional Court in Dzierżoniów Trainee judge październik 2006 - wrzesień 2009 (3 lata)

- Wrocław, woj. dolnośląskie, Polska
- Learning the methodology for the work carried out by judges in cases concerning, among other things, cywil law, family law, business law, labour law and social insurance, criminal law
- Preparing cases to be examined, including analysing case files, legal provisions, case-law and doctrine, factual and legal problems
- Drafting rulings and justifications
- Taking part in court sessions.

# Kancelaria Notarialna Czesław Pauter Intern

listopad 2005 - maj 2006 (7 mies.)

Wrocław, woj. dolnoślaskie, Polska

- Drafting notary acts documenting, among other things, articles of association, shareholder meetings, agreements on distribution of jointly owned assets, nuptial agreements, last wills and testaments, property sale agreements
- Analysing case files, legal provisions, case-law and doctrine and factual and legal problems

## Sąd Rejonowy in Dzierżoniów

#### Intern

wrzesień 2005 - wrzesień 2005 (1 miesiąc)

Dzierżoniów

- Preparing cases to be examined, including analysing case files, legal provisions, case-law and doctrine, factual and legal problems, drafting rulings and justifications
- Taking part in court sessions
- Learning about the work of court registries

# Wykształcenie

Appeal Court in Wrocław

Trainee judge · (2006 - 2009)

Uniwersytet Wrocławski

Magister prawa (Mgr prawa), Prawo · (2001 - 2006)