

Top Skills

Communication

Educational Leadership

Teaching

Assistant Principal at Burntwood School
United Kingdom

Summary

A Senior Leader with a track record over 10 years working within the secondary education sector. Well-versed in managing teams to deliver an exceptional service with a drive to continually improve processes for efficiency. Strong leadership skills with the capability to communicate concisely and articulately at all levels and a real passion for developing multi-disciplinary teams in highly pressurised and challenging environments.

Experience

BURNTWOOD SCHOOL

Assistant Principal

September 2021 - Present (2 years 11 months)

London, England, United Kingdom

- Working with Ofsted BAME Leadership Initiative to improve BAME representation in the education sector.
- Coordinating the smooth day-to-day running of the high school and reporting to the SLT / governing body.
- Ensuring that disadvantaged students are supported effectively through the Pupil Premium funding allocation.
- Whole school data analysis which is shared to a range of stakeholders including governors, teaching staff, parents, students and external auditors.
- Raising whole school outcomes through a targeted intervention programme developed and enhanced through academic research.
- Developing a post-covid strategy to support students with catch-up using the recovery funding.
- Promoting staff development through professional workshops and training to strive for teaching excellence.
- Evaluating the standards of teaching and ensuring that high standards are established and maintained.
- Overseeing and participating in performance appraisals and regular 1-2-1's of staff within the school.

- Adopting effective systems of planning, assessment, recording and reporting on pupil attainment and progress.
- Developing systems and marketing strategies to promote the school.

Barnhill Community High School

Assistant Headteacher

September 2019 - August 2021 (2 years)

Hillingdon, England, United Kingdom

- Coordinating the smooth day-to-day running of the high school and reporting to the SLT / governing body.
- Ensuring the discipline of pupils within the school and liaising closely with Senior Teachers, Heads of Year and Tutors.
- Driving the development and implementation of appropriate school policies and teaching frameworks.
- Developing material to support focused, national curriculum-led KS3 level teaching to achieve core objectives.
- Evaluating the standards of teaching and ensuring that high standards are established and
- Overseeing and participating in performance appraisals and regular 1-2-1's of Teachers within the school.
- Adopting effective systems of planning, assessment, recording and reporting on pupil attainment and progress.
- Developing Barnhill Community School's website and working on marketing strategies to promote the school.

Villiers High School

Head of Year

September 2015 - August 2019 (4 years)

Southall, England, United Kingdom

- Undertook the management of Form Tutors across Year 11 and chaired regular year meetings with staff.
- Led on monitoring the overall programme of curriculum / extra-curricular commitments for the year group as a whole and also for individual students as required.
- Acted as a role model for Tutors by demonstrating a high level of pastoral care to students to drive achievement.
- Liaised with parents and external agencies appropriately to discuss and report on progress levels against targets.
- Utilised cohort data to develop a bespoke intervention strategy for protected cohorts and the most able.

- Held position as Interim Head of Geography for a period and undertook curriculum development activities.

Lampton School

Teacher of Geography

September 2012 - August 2015 (3 years)

Hounslow, England, United Kingdom

- Taught Geography to pupils and delivered classes which were consistent with the curriculum to ensure the achievement of learning targets.
- Ensured understanding of concepts by students, employed teaching techniques to keep student interest levels high and promoted active participation in classes.
- Monitored student responses to learning activities and accurately recorded achievements.
- Provided detailed and regular feedback to students for improvement during classes.

Villiers High School

Teacher of Humanities

September 2011 - August 2012 (1 year)

Southall, England, United Kingdom

Education

UCL Institute of Education

PGCE Secondary Education (Geography) · (September 2010 - July 2011)

University of Westminster

BA (Hons.) Geography and Economics · (September 2005 - July 2009)

Heston Community School

A-Levels: Law, Economics, Sociology / GCSEs including English and Mathematics · (2003 - 2005)